

TOP TIPS – OFF SITE VISITS/RESIDENTIAL

1. Central/LA database of venue assessments,
(Insert links to websites for each LA)
2. Do risk assessment before confirming visit + staffing + emergency procedures and expand areas covered
3. Have a 'can do' attitude
4. Consider access to content (exhibits, labels, etc)
5. Check availability of accessible toilets + portable hoists
6. Consider surface in car park and other areas (take a wheelchair user if possible)
7. Book accessible transport (at least a year in advance)
8. Do not make automatic assumptions that parents will accompany children with Physical Impairment – Need to discuss
9. Consider parallel activities
10. Consider additional equipment which may be needed
11. Speak to managers of venues: are any other options offered re more favourable adjustments
12. Excluding a pupil with a Physical Impairment is not an option under the Equality Duties
13. Look for charity funding for additional costs
14. Contact County Advisor for Outdoor Education and/or Educational Visits – they will know more information regarding venues
15. Plan in plenty of time - 2 years is not unusual for a child/young person with complex needs